

**THE GOVERNMENT OF THE COMMONWEALTH OF THE BAHAMAS
THE BAHAMAS TECHNICAL AND VOCATIONAL INSTITUTE ENHANCEMENT
PROJECT**

**CONSULTANCY SERVICES TO ASSIST IN THE DEVELOPMENT OF A TRACER
STUDY SYSTEM**

**REQUEST FOR EXPRESSIONS OF INTEREST
INDIVIDUAL CONSULTANTS**

The Government of The Commonwealth of The Bahamas (GCOB) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to USD4.740 million towards the cost of **The Bahamas Technical and Vocational Institute Enhancement Project** and intends to apply a portion of the proceeds of this financing to eligible payments under a contract for which this invitation is issued. Payments by CDB will be made only at the request of GCOB and upon approval by CDB and will be subject in all respects to the terms and conditions for the Financing Agreement. The Financing Agreement prohibits withdrawal from the financing account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GCOB shall derive any rights from the Financing Agreement or have any claim to the proceeds of the Financing.

The Bahamas Technical and Vocational Institute (BTVI), the Executing Agency, now wishes to procure consultancy services ***To Assist with the Development of a Tracer Study System.***

The objective of this consultancy is to assist BTVI with the development of a Tracer Study system, that will facilitate the assessment of its external efficiency and derive information to improve its corporate mandate of providing demand-driven training and certification for a skilled labour force. Specifically, the Tracer Study System should:

Analyse how long it takes graduates to secure employment in both formal and informal sectors.

- a. Assess the employment opportunities and conditions of graduates.
- b. Establish the extent to which graduates are engaged in self-employment both in the formal and informal sectors.
- c. Assess the relative standard of living of different categories of graduates such as those in the construction and beauty trades.
- d. Assess whether the competencies of graduates are sufficient to prepare them for jobs they are performing.
- e. Evaluate the level of graduate satisfaction with the training experience and the adequacy of their training for function effectively in the world of work.
- f. Evaluate the level of employer satisfaction with the quality of graduates.
- g. Evaluate the factors inhibiting unemployed graduates.
- h. Propose recommendations for improving the quality and relevance of BTVI's programmes and student services and the employment opportunities and competitiveness of BTVI's graduates.

The duration of the assignment is expected to be for a period of **six months**.

BTVI now invites interested eligible **individual consultants** to submit Expressions of Interest indicating qualifications and experience required to provide these consultancy services.

Consultants shall be eligible to participate if:

- a. The persons are citizens or *bona fide* residents of an eligible country.
- b. And in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or *bona fide* resident of an eligible country.

Eligible countries are member countries of CDB. Consultants are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provisions in Section 5 of the Procurement Procedures for Projects Financed by CDB (January, 2021), as published on CDB's website.

In the assessment of submissions, consideration will be given to qualifications and experience on similar assignments.

All information must be submitted in English. Further information may be obtained from the first address below between 0900 and 1600 hours EST Monday to Friday.

Expressions of Interest must be received **by electronic mail** to the first address below no later than 1600 hours EST on Monday, **Wednesday August 2, 2023**, and one electronic copy must be sent simultaneously to the CDB at the second address below. The subject line of the email for each submission should state **"Expression of Interest – Consultancy Services to Assist with the Development of a Tracer Study System."**

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. GOCB reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not engaging the services of any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

1. Project Coordinator
BTVI Enhancement Project
Bahamas Technical and Vocational Institute
Tel: (+1 242) 829 8872
Fax: (+1 242) 393 4005
Email: cdbprojectcoordinator@btvi.edu.bs

2. The Procurement Officer
Caribbean Development Bank
Wildey, St. Michael
Barbados W. I.
Tel: (+1 246) 539 1600
Fax: (+1 246) 426 7269
Email: procurement@caribank.org